

Program Manager – Safe Centre of Peel

Permanent – 35 hours/week (Full-time)

Catholic Family Services of Peel-Dufferin (CFSPD) is a dynamic, growing family service agency serving all areas of Peel and Dufferin. CFSPD is committed to providing a positive work environment for its employees and excellent services to its clients.

CFSPD is the lead agency to the Safe Centre of Peel - a partnership of 24 social service organizations. The Safe Centre of Peel provides co-located, integrated and coordinated services which addresses the needs of individuals experiencing Intimate Partner Violence.

Are you looking to join a dynamic team making a difference in the community? We want to hear from you!

Why work with us?

At CFSPD, we believe in the value of community, compassion, and integrity. Join our dedicated team and contribute to meaningful initiatives that support families and individuals in need.

Position Summary

CFSPD is currently seeking a Program Manager who will oversee the daily operations of the Safe Centre of Peel with a strong systems perspective. This includes maintaining the highest standards in programming and service delivery. The Program Manager will also be responsible for leading and facilitating the collaboration between the Safe Centre partners to effectively serve those affected by intimate partner violence.

The Program Manager – Safe Centre reports to the Director. This position will be based in Brampton, Ontario.

Responsibilities

- Ensure the intimate partner violence hub model of co-located, coordinated services is functioning to its highest capacity and serving the best interests of our community.
- Assist in the development of short- and long-term plans for programs, monitor progress, assure adherence and evaluate performance.
- Develop and maintain relationships with existing and new partners at Safe Centre and explore ongoing opportunities for collaboration.
- Provide assessment, consultation, and analysis of the needs of clients to determine individual case plans and appropriate intervention/support.
- Proactively mitigate and assess risk and engage in risk management as needed.

- Supervise, train and evaluate staff, students and volunteers, and provide conflict resolution as necessary.
- Liaise with partner agency supervisors on the operations and needs of the centre.
- Chair the Supervisory Committee for the Safe Centre
- As a member of the leadership team, participate in the development and implementation of agency wide policies and procedures
- Manage indirect services, administrative duties, and client statistical reporting systems.
- Perform other duties as assigned.

Qualifications

- Master's degree in social work, psychology, education or related field.
- Minimum of 3 years' experience working as manager; experience at a non-profit social services organization preferred.
- Registration (or eligibility for registration) with a health regulated college (e.g. College of Registered Psychotherapists, OCSWSSW, etc.).
- Thorough understanding of gender-based violence, and intimate partner violence
- Works from an anti-oppression framework, and a strong systems perspective.
- Knowledge and experience with crisis intervention techniques required.
- Comfort navigating complex systems and structures.
- Strong interpersonal skills and proven ability to establish, maintain and nurture teams, and productive working relationships with other community-based organizations.
- Exceptional organizational skills to manage multiple priorities.
- Ability to work with a forward-thinking mindset in a fast-paced, and ever-changing environment.
- Strong conflict resolution skills.
- Demonstrated experience in report writing.
- Second language considered an asset.

How to Apply

Interested candidates are invited to submit a resume and cover letter detailing their qualifications and interest in the position to humanresources@cfspd.com . The posting will remain open until filled.

We will make reasonable accommodations to enable applicants with disabilities to participate in the recruitment process upon request to humanresources@cfspd.com

Catholic Family Services of Peel-Dufferin is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for our employees.

We thank all applicants for their interest in Catholic Family Services of Peel-Dufferin. We will only contact those selected for consideration.