

Program Manager – Safe Centre of Peel (Mississauga)

Permanent – 35 hours/week (Full-time)

Catholic Family Services of Peel-Dufferin (CFSPD) is a dynamic, growing family service agency serving all areas of Peel and Dufferin. CFSPD is committed to providing a positive work environment for its employees and excellent services to its clients.

CFSPD is the lead agency to the Safe Centre of Peel - a partnership of 30 social service organizations. The Safe Centre of Peel provides co-located, integrated and coordinated services which addresses the needs of individuals experiencing Intimate Partner Violence.

Are you looking to join a dynamic team making a difference in the community? We want to hear from you!

Why work with us?

At CFSPD, we are committed to fostering a workplace grounded in community, compassion, and integrity, where employees are supported to do meaningful work that makes a real difference in the lives of individuals and families across Peel and Dufferin.

This role offers strong opportunities to build leadership experience and support future career growth within the agency through exposure to system-level coordination, cross-sector collaboration, program development, and operational leadership within the Safe Centre of Peel network. CFSPD supports this development through ongoing professional learning and exposure to collaborative, innovative service models.

We offer a comprehensive benefits package, including a pension plan, extended health, dental, and insurance coverage, along with generous leave provisions. We also value work-life balance and provide free parking

Position Summary

The Safe Centre of Peel has expanded to Mississauga, and we are currently seeking a Program Manager who will oversee the daily operations of the Safe Centre of Peel with a strong systems perspective. This includes maintaining the highest standards in programming and service delivery. The Program Manager will also be responsible for leading and facilitating the collaboration between the Safe Centre partners to effectively serve those affected by intimate partner violence. Salary \$74,000–\$80,000 (*commensurate with experience*)

The Program Manager – Safe Centre reports to the Executive Director.

Responsibilities

- Ensure the intimate partner violence hub model of integrated and coordinated services is functioning to its highest capacity and serving the best interests of our community.
- Assist in the development of short- and long-term plans for programs, monitor progress, assure adherence and evaluate performance.
- Develop and maintain relationships with existing and new partners at Safe Centre and explore ongoing opportunities for collaboration.
- Provide assessment, consultation, and analysis of the needs of clients to determine individual case plans and appropriate intervention/support.

- Proactively mitigate and assess risk and engage in risk management as needed.
- Supervise, train and evaluate staff, students and volunteers, and provide conflict resolution as necessary.
- Liaise with partner agency supervisors on the operations and needs of the centre.
- Chair and participate at various Committees within the Safe Centre
- As a member of the leadership team, participate in the development and implementation of agency wide policies and procedures
- Manage indirect services, administrative duties, and client statistical reporting systems.
- Perform other duties as assigned.

Qualifications

- Master's degree in social work, psychology, education or related field.
- Minimum of 3 years' experience working as manager; experience at a non-profit social services organization preferred.
- Candidates with a regulated professional designation must be registered in good standing, or eligible for registration, with the appropriate professional governing body.
- Thorough understanding of gender-based violence, and intimate partner violence
- Works from an anti-oppression framework, and a strong systems perspective.
- Knowledge and experience with crisis intervention techniques required.
- Comfort navigating complex systems and structures.
- Strong interpersonal skills and proven ability to establish, maintain and nurture teams, and productive working relationships with other community-based organizations.
- Exceptional organizational skills to manage multiple priorities.
- Ability to work with a forward-thinking mindset in a fast-paced, and ever-changing environment.
- Strong conflict resolution skills.
- Demonstrated experience in report writing.
- *Proficiency in a second language is considered an asset.*

How to Apply

Interested candidates are invited to submit a resume and cover letter detailing their qualifications and interest in the position to humanresources@cfspd.com . The posting will remain open until filled.

We will provide accommodations throughout the recruitment and selection process to applicants with disabilities upon request to humanresources@cfspd.com

Catholic Family Services of Peel-Dufferin is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for our employees.

We thank all applicants for their interest in Catholic Family Services of Peel-Dufferin. We will only contact those selected for consideration.